



# Greater Carolina Kerala Association, North Carolina

(A Registered Cultural Nonprofit Association)

## Youth Forum Constitution

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### Objectives:

To strengthen bonds between the young North Carolina Keralites and to involve teenage Keralites in planning and participating in the programs and activities of the GCKA.

Membership in the Youth Forum is available for those aged 12-18 whose parents/guardians are members of the GCKA.

The Youth Forum, reflecting GCKA principles, has no political, religious, or other partisan affiliations.

### Youth Forum Leaders:

- 1) Only rising sophomores, juniors, and seniors may apply to become a Youth Leader.
- 2) No Youth Forum member may hold the position of Youth Leader for consecutive terms.
- 3) The Youth Leaders' term lasts one year, beginning and ending with the GCKA Social Program.
- 4) Applications must be made available by the second Monday of March and open to all eligible Youth Forum members. The new chosen leaders, the liaison, and GCKA Board may be informed of their selection, but no other person may know the identity of the selected Leaders until formal announcement at the Social Program.
- 5) Any Youth Forum Leader may be expelled after serious allegations following the procedures stated in Article 4 Section 7 of the GCKA by-laws.
- 6) Each of the Youth Board Leaders should take turns rotating the following responsibilities during meetings: taking notes and recording minutes, preparing an agenda for each meeting, leading the meeting and going over each part of the agenda, facilitating a working discussion among the Youth Board and Youth Forum members when present.
- 7) Any Youth Forum Leader found to be derelict in his/her responsibilities, may be removed by the following process. The Youth Board may make a complaint to the GCKA Youth Convener, who will discuss the matter with the BOD, and if the BOD recognizes an issue, then the Convener will communicate with and warn the questioned Leader. If the



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Leader does not immediately correct his/her behavior, then he/she will be removed by the GCKA Youth Convener.

- 8) If a Youth Forum Leader is unable to complete his/her one-year commitment, he/she must immediately notify the GCKA Board and the other Youth Forum Leaders. The remaining Youth Forum Leaders may select a replacement Leader from the original pool of applicants for the remainder of the term. The replacement Leader will be considered to have served for a full term (if the remainder of the term is at least nine months) and may not be selected to serve again in the following year.
- 9) Youth Leaders must provide at least 24 hours' notice to their colleagues regarding an inability to attend any official Youth meetings.

### General Youth Forum:

- 1) All youth forum members will conduct themselves responsibly as laid out in the Code of Conduct during youth activities.
- 2) All youth who participates in youth activities will sign a waiver releasing GCKA from all liabilities.
- 3) There must be at least one Youth Forum meeting per month.
- 4) There must be at least one youth forum meeting for planning and execution before any youth forum activity.
- 5) There must be at least two fundraisers during each term.
- 6) Any service hours that need adult confirmation may be signed only by the GCKA Youth Convener only.
- 7) The Youth Forum should meet with the four Youth Forum Leaders with one adult present in an advisory role only. The youth should lead this meeting!
- 8) The Youth Forum's collected funds must be kept separate from the GCKA's general fund and should follow the same strictures listed in Article 10. No funds designated to the Youth Forum account may be used without the consent of three of the four Youth Forum Leaders.



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- 9) The Youth Forum Executive leadership should designate one of them either on rotational basis or for the whole term to keep track and manage the Youth Forum funds.
- 10) The Youth Forum Executive Leadership will submit the income-expense statement to GCKA Youth Forum Convener. Youth Forum Convener shall present the statement in BOD meeting and after all clarifications the GCKA Treasurer shall account the statement separately.
- 11) The Youth Forum will be dissolved in the event of the dissolution of the GCKA.